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WebIDQ migration guide

Transferring MetIDQ database to WebIDQ

biocrates.com



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Document version: 5-2023

Date of the last revision: 2023-10-31

Filename:

WebIDQ-migration-guide.pdf

1 General information

This document will guide you through the process of migrating an existing MetIDQ database to WebIDQ. Please read it carefully before starting the migration process.

2 Prerequisites

My biocrates account

Before you start with the migration process, please make sure that you have an active WebIDQ subscription. If your organization does not have a biocrates account already, visit <https://my.biocrates.com/> and create a new account. Follow the instructions in the [My biocrates user manual](#) to purchase a subscription and assign user slots.

Back up MetIDQ database



Before starting with the migration process, this section must be carried out.

Create a backup of the MetIDQ database and save the backup file (.dmp) to a secure drive before initiating the migration process.

– For instructions refer to the [MetIDQ user manual](#), section 7.7.1 Database backup / export.

① In case of any issue, this backup is used to restore the MetIDQ database.



After the migration process has started, you will not be able to use the MetIDQ database anymore. All of the data will be available within WebIDQ. You can only restore your MetIDQ compatible database from a backup.

Any MS raw data files stored in the MetIDQ database will not be migrated.

Set up user accounts



Before starting with the migration process, this section must be carried out.




MetIDQ users can be linked e.g. with projects or comments in MetVAL > Validation. To keep these linkages in WebIDQ, it is recommended to follow the following steps.

If more than ten users are in use in MetIDQ, please contact the biocrates support.

1. Login to **MetIDQ** and click **User Admin** .

For every user an e-mail address must be defined, except the user “kitservice”.

For example “manuel.kratzke@biocrates.com” with the user “Manuel Kratzke”.


 User Admin

+ New || Edit ✕ Delete

1	User Name	First Name	Last Name	E-Mail
1	Manuel Kratzke	Manuel	Kratzke	manuel.kratzke@biocrates.com

2. Go to [My biocrates](#) and click  **Assign users**.


For every MetIDQ user, a user must be assigned for **WebIDQ** in **My biocrates**, with the identical e-mail address as in MetIDQ (see step 1), e.g. “manuel.kratzke@biocrates.com”.

First name	Last name	Business e-mail 
Manuel	Kratzke	manuel.kratzke@biocrates.com




Use different e-mail addresses for each MetIDQ user.


3. Check if all accounts which are used in **MetIDQ** are available in **My biocrates**, having the identical e-mail address defined, e.g. manuel.kratzke@biocrates.com.

MetIDQ				My biocrates			
1	User Name	First Name	Last Name	E-Mail	First name	Last name	Business e-mail 
1	Manuel Kratzke	Manuel	Kratzke	manuel.kratzke@biocrates.com	Manuel	Kratzke	manuel.kratzke@biocrates.com


Only if the same e-mail address for each user is **not** registered for every user in **MetIDQ** and **My biocrates**, do this.

1. In **MetIDQ** go to the **User Admin** window, click , and define an e-mail address for each user, e.g. manuel.kratzke@biocrates.com.



 User Admin

+ New || Edit ✕ Delete


1  New User ✕

1 User Name:*

First Name:*

Last Name:*

E-Mail:

2. In **My biocrates** click  **Users** and **Invite user**. Invite one user in **My biocrates** for each user available in **MetIDQ**, e.g. manuel.kratzke@biocrates.com.

Upgrade MetIDQ

The latest MetIDQ version (Oxygen DB110-3024) is required to ensure a successful migration to WebIDQ. If you have not yet installed the latest version, please do so before starting with the migration process. The installed version number can be found by clicking the information (“i”) button on the righthand sidebar in MetIDQ.

3 Migration



Use one of the following browsers: **Chrome** or **Edge**.

Step 1: Generating migration data

The first step in the migration process is to generate a MetIDQ database export. Start **WebIDQ** (<https://webidq.biocrates.com/>) and login with credentials of a WebIDQ administrator account.



The **migration wizard** requires an administrator WebIDQ user account.

Grant WebIDQ account administrator rights

The WebIDQ user role is managed in [My biocrates > Users](#).

1. Login to [My biocrates](#) with an administrator account.
2. Go to [My biocrates > Users](#).
3. Select a user, e.g. biocrates Customer Support, and click **Update user > Update**.



First na...	Last name	Business e-mail	Enabled	My biocrates roles	Delete user	Update user
biocrates	Customer Support	support@biocrates.com	<input type="checkbox"/>	user	Delete	Update

4. Grant a user administrative rights by selecting "admin".

biocrates WebIDQ roles

user x admin x

- user
- admin

Click **Save**.

1. Click the avatar icon in the upper right corner and select **Migration wizard** from the menu.



2. To download the migration wizard, in the selection menu click **MetIDQ migration wizard**.

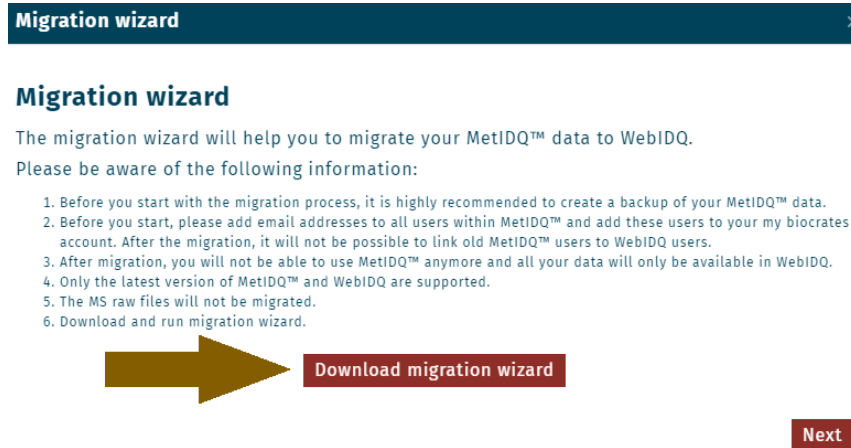


Use **Import data**

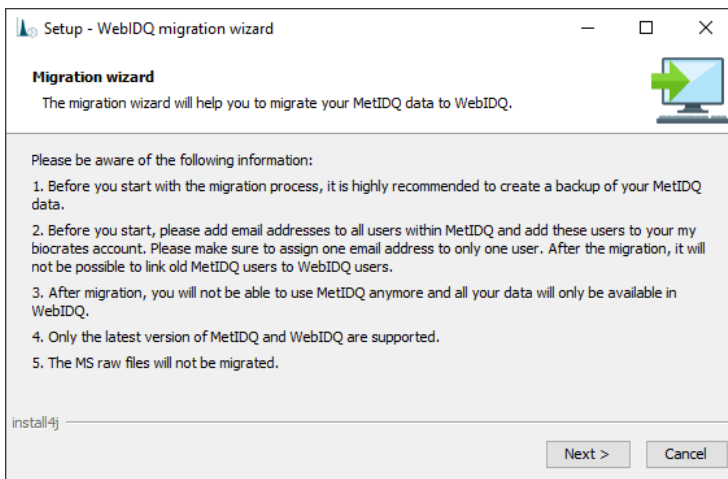
i

- If the “MetIDQ migration wizard” was run previously and the dataset export folder “WebIDQ-migration” is already available, see page 11
- WebIDQ on-premises to cloud migration, upload WebIDQ on-premises database export
- WebIDQ on-premises, switching from Oracle to PostgreSQL database

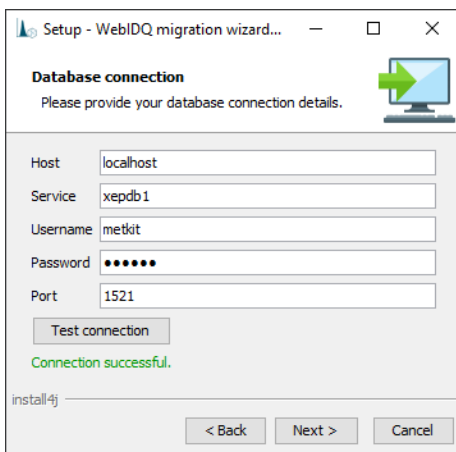
3. Click **Download migration wizard**.



After downloading, run the **migration wizard** installer.

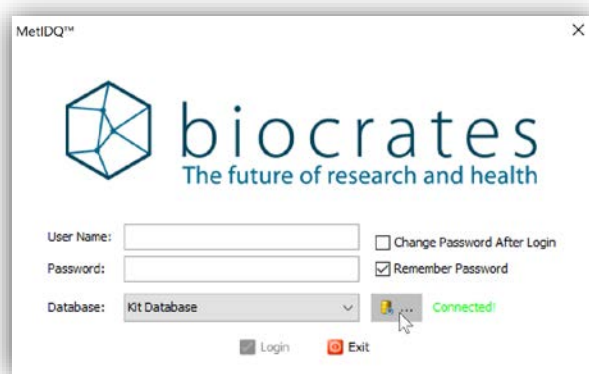


Click **Next**, fill in your database connection settings and verify them by clicking **Test connection**. If the test was successful click **Next**.

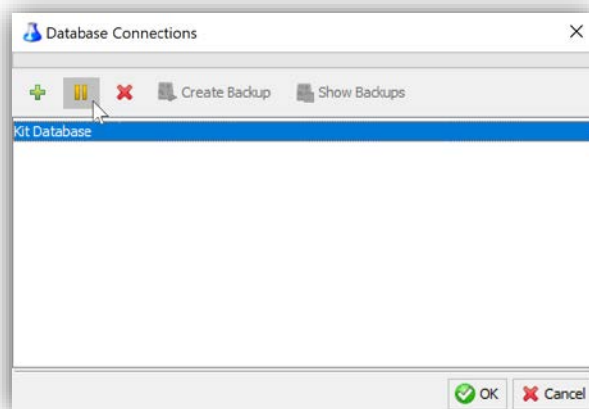


To copy the current MetIDQ database settings, open the MetIDQ login window and click 

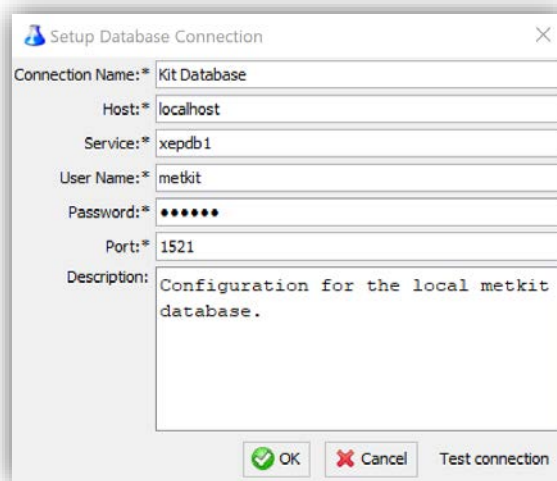
1.



2.

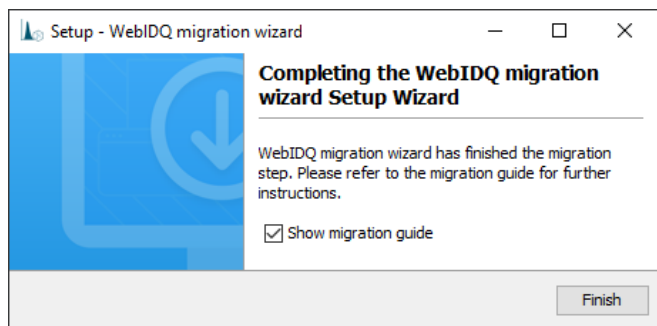
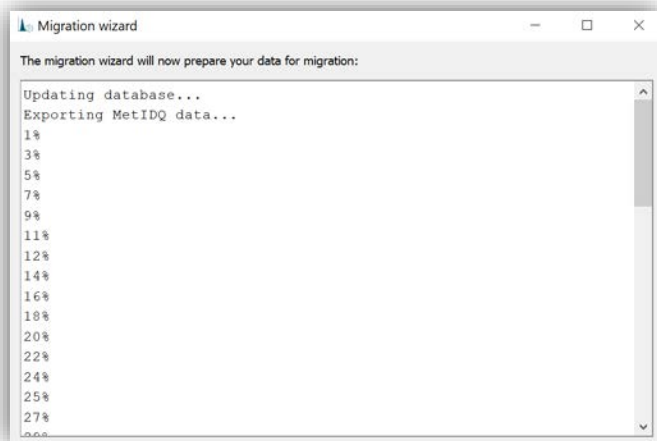
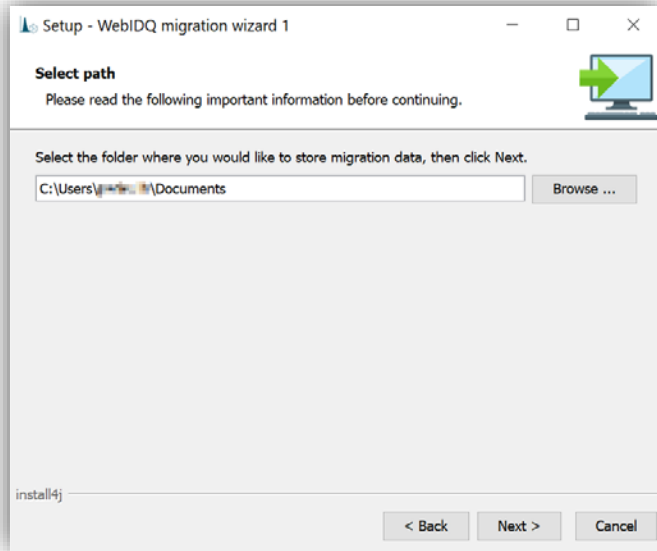


3.



 The default password is “metkit”.

Define a path where the migration data should be stored and click **Next**.



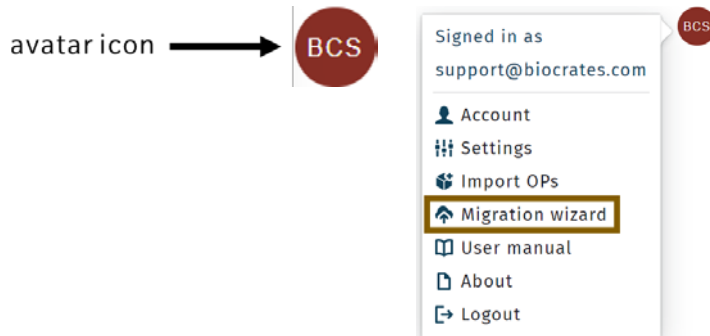
After the wizard finishes generating the migration data to the selected file path, close the migration wizard by clicking **Finish**.

Continue with the migration step 2 below, importing the migration data into **WebIDQ**.

Step 2: Import migration data into WebIDQ

Having prepared the migration data, the migration into WebIDQ can now be performed. To do so, start WebIDQ: (<https://webidq.biocrates.com/>) and login with credentials of a WebIDQ administrator account.

1. In WebIDQ, click the avatar icon and select **Migration wizard**.



2. Click **Import data**.



3. To upload the migration data generated previously drag the **folder** “WebIDQ-migration”.



Data upload

Please provide the path to the data export directory. This directory contains the data that is required to perform the migration and must be accessible by the WebIDQ server process, i.e., the files must be located on the WebIDQ server.

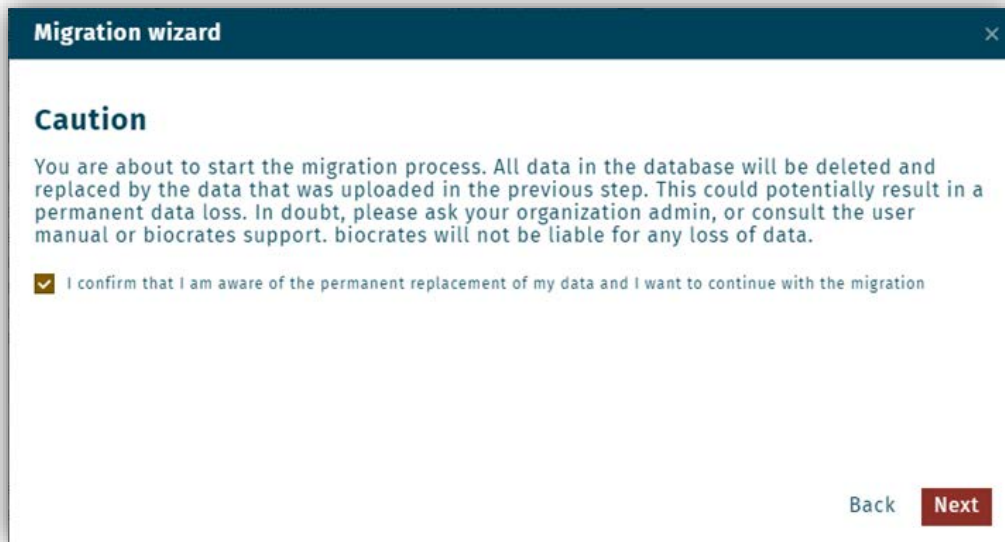
 Drop export directory here

4. Once all files are uploaded, in the WebIDQ dialogue “Migration wizard” click **Next**. Follow the shown instructions of the WebIDQ “Migration wizard”.

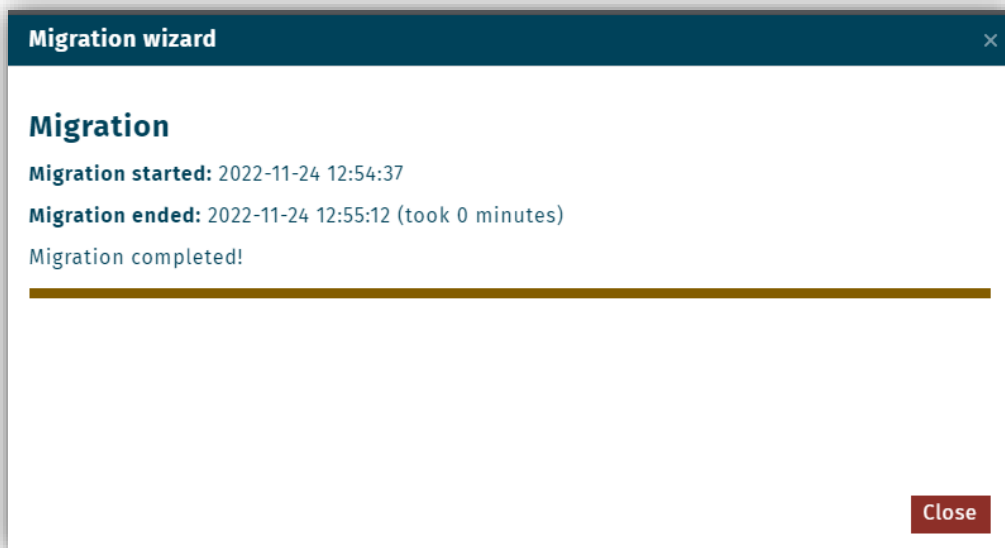


During migration, any data in the WebIDQ database will be **deleted** and replaced by the data being uploaded.

Before moving to the next step, confirm that you read and understood that all data in the database will permanently be replaced by the data being uploaded:



Clicking **Next** will start the migration. The process can take several hours, depending on the size of the database being uploaded. The migration wizard will let you know once the migration process completed:



You can now close the dialogue and start using WebIDQ.

Ordering and technical support

Ordering

Webform: biocrates.com/contact

E-mail: sales@biocrates.com

Technical assistance

Web: biocrates.com/support

E-Mail: support@biocrates.com

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Frequently Asked Questions (FAQ)

<https://biocrates.com/wp-content/uploads/2020/09/Technical-Guide-FAQ-V2-2020.pdf>